

BOĞAZIÇI UNIVERSITY
STUDENT DORMITORY SERVICE COMMITMENT FORM
(Academic Year 2025–2026)

Institutional Information <i>(To be filled by the information)</i>		
Institution Name		
Institution Address		Phone Number:
Name and Surname of Dormitory Director:		Dormitory Name:
Student Information <i>(To be filled by the student)</i>		
Turkish Citizenship ID Number		
Student Number		
Name and Surname		
<i>Place and Date of Birth (dd/mm/yyyy)</i>		
Name of the Father		
<i>Date of Birth of the Father (dd/mm/yyyy)</i>		
Name of the Mother		
<i>Date of Birth of the Mother (dd/mm/yyyy)</i>		
Major and Year of Study		
Student's Contact Information	Phone Number:	E-mail:
Parent's Home Address		Phone Number:
Emergency Contacts & Relationship	1.	Phone Number:
	2.	Phone Number:
If the student will use "overnight stay" permission <i>(Mandatory for underage students)</i>		
Name&Surname:	Relationship:	Phone Number:
Address:		
Guardian Information <i>(For underage students or if required)</i>		
T.C. ID Number		
Name&Surname		
Occupation		
Social Security		
Phone Number (home/mobile/other)		
E-Mail		
Dormitory Fee Details <i>(To filled by the institution)</i>		
Announced Annual Dormitory Fee TRY (in words: TRY)	
Annual Fee Registered for Student TRY (in words: TRY)	
Scholarships (Free of Charge)	<input type="checkbox"/> Merit-Based (National Rank Holders)	0 TRY
	<input type="checkbox"/> Conditional (Dorm Prefect / Floor Representative)	0 TRY
	<input type="checkbox"/> Needs-Based	0 TRY
	<input type="checkbox"/> Students under State Protection, Children of Martyrs and Veterans (With Documentation)	0 TRY
Dormitory Service Specifications <i>(To be filled by the institution)</i>		
Room Number		
Allocated Room Capacity	<input type="checkbox"/> Single Room	<input type="checkbox"/> Single Apartment/Room
	<input type="checkbox"/> Double Room	<input type="checkbox"/> Double Apartment/Room
	<input type="checkbox"/> Triple Room	<input type="checkbox"/> Triple Apartment/Room
	<input type="checkbox"/> Quad Room	<input type="checkbox"/> Quad Apartment/Room
	<input type="checkbox"/> 5-Person Room	<input type="checkbox"/> 6-Person/Room
	<input type="checkbox"/> 6-Person Room	
	<input type="checkbox"/> 8-Person Room	

Kurum Tarafından Sunulacak Hizmetin Özellikleri <i>(To be filled by the institution)</i>					
En-suite Bathroom/Toilet		<input type="checkbox"/> Yes		<input type="checkbox"/> No	
Hot Water Supply		<input type="checkbox"/> 24/7	<input type="checkbox"/> Mornings and Evenings		<input type="checkbox"/> Weekends All Day
Heating System		<input type="checkbox"/> Radiators		<input type="checkbox"/> HVAC	
Air-Conditioned Areas		<input type="checkbox"/> Dormitory	<input type="checkbox"/> Library	<input type="checkbox"/> Other	
Laundry Services	<input type="checkbox"/> Paid	<input type="checkbox"/> Daily	<input type="checkbox"/> Other	Washing machines in the dorm <i>(for student use)</i>	<input type="checkbox"/> Yes
	<input type="checkbox"/> Free	<input type="checkbox"/> Weekly	<input type="checkbox"/> No		<input type="checkbox"/> No
Ironing Service	<input type="checkbox"/> Paid	<input type="checkbox"/> Daily	<input type="checkbox"/> Other	Ironing in the dorm <i>(for student use)</i>	<input type="checkbox"/> Yes
	<input type="checkbox"/> Free	<input type="checkbox"/> Weekly	<input type="checkbox"/> No		<input type="checkbox"/> No
Room Cleaning Service	<input type="checkbox"/> Daily	<input type="checkbox"/> Weekly		Other:	
Common Area Cleaning Service	<input type="checkbox"/> Daily	<input type="checkbox"/> Weekly		Other:	
Services Outside Academic Year	<input type="checkbox"/> Yes		<input type="checkbox"/> No		
Entry/Exit Control	<input type="checkbox"/> Via Signing		Student Entry/Exit Hours	Earliest at Mornings:	
	<input type="checkbox"/> Via Card			Latest at Evenings:	
	Other:				
Wi-Fi Access	<input type="checkbox"/> No		<input type="checkbox"/> Yes		
Security Staff Presence <i>(Receptionist)</i>		<input type="checkbox"/> Yes		<input type="checkbox"/> No	
Staffed-Related Information					
Medical Staff On-Site <i>(In Campus)</i>		<input type="checkbox"/> Yes		<input type="checkbox"/> No	
Transportation for Activities/Emergencies		<input type="checkbox"/> Yes		<input type="checkbox"/> No	
Social Oppurtunities					
Provide the arrangement bed, gardrobe, book shelves and room		<input type="checkbox"/> By Student		<input type="checkbox"/> By Institution	

1. General Rules Regarding Dormitories

- 1.1. The opening and closing dates of dormitories are announced through the Dormitory Administrative Calendar, prepared in accordance with Boğaziçi University's academic calendar.
- 1.2. Dormitory applications are submitted via the Dormitories Directorate's website or the Dormitories and Scholarships System (YBS). Evaluation results are announced on the Dormitories Directorate's website. The documents declared in the application form must be submitted to the relevant dormitory management. Applications and student placement lists are handled by the Dormitories Directorate according to criteria set by the Commission.
- 1.3. The Dormitory Commission determines the admission criteria based on current capacity and the number of applicants. Students accepted into dormitories are announced publicly.

2. Conditions for Dormitory Admission

- 2.1. Students who have achieved national academic success, are under state protection, are children of martyrs or veterans, or have a certified physical disability of 40% or more have priority in dormitory placement.
- 2.2. The Dormitories Directorate may verify the accuracy of the information submitted during application with relevant public institutions. Evaluation is based on verified data, and appeals are submitted to the Commission.
- 2.3. Students who have been convicted (except for crimes of negligence) or are under judicial or administrative investigation may be denied admission, based on a Commission decision approved by the Rectorate.
- 2.4. Students who do not sign the agreement acknowledging and accepting all dormitory rules will not be admitted.
- 2.5. Students with mental/psychological conditions or contagious diseases that hinder communal living are required to declare this. Undeclared conditions discovered later will result in dismissal.
- 2.6. Required application documents are determined and announced by the Dormitory Commission.
- 2.7. All students admitted to dormitories must sign the Commitment Form, agreeing to all dormitory rules in Boğaziçi University's Student Dormitories Regulation.
- 2.8. Students who withdraw from or fail to move into the dormitory after being admitted may not reapply within the same academic year.
- 2.9. Students under the age of 18 must submit a parental permission form to stay off-campus (Evci).
- 2.10. Dormitory stay is limited to one academic year per application. Students must reapply within the designated period in the Dormitory Calendar.
- 2.11. Maximum stay durations for undergraduate students is up to 8 semesters (10 semesters for 5-year or double-major programs) excluding English Prep (2 semesters);
- 2.12. Maximum stay duration for graduate students if they enrolled master's: up to 2 semesters if they enrolled doctorate up to 4 semesters (English Prep not included)
- 2.13. Changing academic programs does not reset dormitory stay duration; prior enrollment is still counted.
- 2.14. Students who fail to register for courses or are on academic leave cannot reside in dormitories.

3. Attendance and Dormitory Check-in Requirements

- 3.1. Students are allowed to miss dormitory check-in up to 5 days per month without permission.
- 3.2. Absences exceeding 5 days without excuse will result in termination of dormitory residency.
- 3.3. Attendance tracking begins with the start of academic courses.
- 3.4. Check-in is conducted via card system (turnstile) at 00:00 on Sundays through Thursdays (excluding public holidays).
- 3.5. Students on academic leave are not allowed to stay in the dormitory. Those who freeze enrollment will retain dormitory rights, but only if space is available upon return.

4. Dormitory Fees

- 4.1. Dormitory fees must be paid by 23:59 on the last day of each month.
- 4.2. Students who are already registered are charged from the opening day of dormitories; newly admitted students are charged from the date of entry.
- 4.3. Students who withdraw must pay for the days stayed. Withdrawals after the 15th of the month incur full monthly charges.
- 4.4. Late payments are subject to legal interest and penalties.
- 4.5. Dormitory fees are also charged during semester breaks.
- 4.6. Daily guest fees apply to students staying in duty dorms.
- 4.7. Deposits are collected upon first entry. Damage or unpaid fees are deducted from the deposit. Deposits not claimed within one year after final departure are forfeited.
- 4.8. Children of martyrs/veterans and state-protected students are exempt from dormitory fees but must still pay the deposit.
- 4.9. If a student leaves the dormitory without notice or fails to return within the permitted absence period, they must still pay for the days absent.
- 4.10. If a student leaves the dormitory due to health or disciplinary reasons, the room will only be held if the monthly fee continues to be paid. Only enrollment freeze exempts students from payment.

5. Dormitory Exit Procedures

- 5.1. Graduates or those leaving the university must vacate the dormitory within one week.
- 5.2. At check-out, students must complete the exit form and return keys and dormitory property (e.g., iron, remote).
- 5.3. No personal belongings may be left behind; the dormitory is not responsible for lost items.
- 5.4. Students with unpaid debts cannot reapply to dormitories.

6. Room and Inventory Use

- 6.1. Students are liable for any damage caused. Compensation is based on current market value.
- 6.2. Dormitory managers may inspect rooms for safety, cleanliness, and compliance.
- 6.3. Shared item losses or damage without an identified culprit will be charged to all users.
- 6.4. Room security is the student's responsibility; doors must remain locked. The dormitory is not responsible for losses.

7. Dormitory Behavior and Conduct Rules

- 7.1. Students must take all belongings with them during vacation or absence.
- 7.2. The administration may inspect incoming/outgoing items and is not responsible for natural disaster damage.
- 7.3. Dormitory management may change room assignments.
- 7.4. Dormitory buildings may be evacuated or students relocated to duty dormitories for maintenance or planning reasons.
- 7.5. No writing or drawing on walls, furniture, or doors.
- 7.6. Prohibited items: heaters, stoves, ovens, hairdryers, etc. (except in kitchen/bathroom areas).
- 7.7. No food storage in closets or drawers. No spoiled or odorous food in fridges.
- 7.8. LPG appliances are not permitted.
- 7.9. Bicycles or similar items may not be brought into the building or left near emergency exits.
- 7.10. No personal items, posters, flags, etc. may be hung in common areas or windows.
- 7.11. No shoes, slippers, or personal items outside room doors.
- 7.12. Fire extinguishers and emergency exits must not be misused.
- 7.13. Hygiene must be maintained; rooms must be clean and ventilated.
- 7.14. Strictly prohibited: alcohol, drugs, flammable/explosive items.
- 7.15. No smoking (including e-cigarettes or hookah) anywhere in or around the dormitory building.
- 7.16. Gambling is not allowed.
- 7.17. No unauthorized use of others' belongings.
- 7.18. No distribution or selling of goods, even for social purposes, without permission.
- 7.19. No meetings, notices, or leaflets may be organized/distributed without permission.
- 7.20. Inappropriate clothing in common areas is not allowed.
- 7.21. Excessive noise or disturbance (music, instruments, singing, loud phone calls) is not allowed in any area.
- 7.22. No interference with dormitory staff; all personnel must be treated respectfully.
- 7.23. All official announcements and instructions from the Dormitories Directorate must be followed.
- 7.24. Emergency evacuation procedures must be followed during disasters.
- 7.25. Pets (even domestic) are not allowed inside or around the dormitory.
- 7.26. Room changes are not permitted without authorization.

8. Visitors and Guests

- 8.1. Visitors are not allowed in student rooms or to stay overnight. Students are responsible for their guests' behavior and damages.
- 8.2. Students who are ill may not stay with a caregiver; they must go to a hospital or home.

9. Disciplinary Procedures

9.1. Disciplinary penalties:

- Warning: by Dormitory Director
 - Reprimand: by Dormitories Director
 - Suspension/Expulsion: upon Commission recommendation
 - The University Administrative Board may bar students from dormitories based on justified reasons
- 9.2. Criminal behavior will be reported to legal authorities.
 - 9.3. The Commission may permanently remove students from dormitories based on justified reasoning.
 - 9.4. Disciplinary procedures follow the relevant principles and regulations.
 - 9.5. Students detained for more than 30 days will have dormitory residency terminated. Reapplication is subject to Commission review.

Special Conditions

(To be defined within institutional guidelines and not contradicting the regulations above)

- 1.
- 2.

This commitment form has been issued in a single copy by the institution, read and signed by the persons named below. A copy, stamped and initialed by the institution, is to be given to the student/guardian.

.../.../20...

Signature
Name&Surname of the Student

Signature
Name&Surname of Guarantor

Signature
Name&Surname of the Director
of the Dormitory

(Name&Surname of Guardian)
(for the students who are younger than 18)

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